***2015 UCI Staff Assembly Excellence in Leadership Award Nomination Form***

Nomination Submission Deadline – April 10, 2015

Winners will be announced at the Staff Service Awards Ceremony on June 10, 2015

Employee engagement is a top UCI and UC priority. Leaders inspire employees to focus their individual talents on the goals of the organization and to contribute at the highest level. Effective leaders are also guardians of the culture and exemplars in living the organizations' values. The prize of good leadership is engaged employees. The UCI Excellence in Leadership Award recognizes these exceptional leaders at all levels.

# Individual Being Nominated Contact Person

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Name: |  |
| Title: |  | Title: |  |
| Department: |  | Department |  |
| Phone Number: |  | Phone Number: |  |
| Number of Direct Reports: |  | Email Address: |  |

Please provide specific examples in which the supervisor being nominated demonstrates the following leadership competencies:

* Authenticity and Integrity and Trust
* Compassion and caring about their direct reports and others
* Developing their direct reports and others

Definitions:

* **Authenticity and Integrity and Trust**: Authenticity is a set of behaviors that leads to trust. It is not all or nothing; rather, it includes attributes that each person shows less or more of. Integrity and trust is seen as a direct, truthful individual; keeps confidences; admits mistakes; doesn’t misrepresent him/herself for personal gain.
* **Compassion and caring about their direct reports and others:** Knows about their concerns and questions; is available for listening; monitors and appreciates extra effort. Demonstrates real empathy with the joys and pains of others.
* **Developing their direct reports and others:** Provides challenging and stretching tasks and assignments; constructs compelling development plans and executes them.

# (Please note: This section is limited to 2 pages. Information submitted on pages beyond this limit will not be taken into consideration. Be sure to include examples for each leadership competency listed above.)

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Please attach the following:

* A copy of the current organizational chart for this manager or supervisor’s department (must show all direct reports, their titles and percent FTE).
* A signature page (see page 3 below) demonstrating support for the nomination by

## at least 50% of the manager or supervisor’s direct reports.

Mail Nomination Package to:

Stephanie Fix, Staff Assembly Vice Chair

University Extension

ZOT: 5700

# 2015 UCI Staff Assembly Excellence in Leadership

# Award Signature Page

Nominee:

The undersigned direct reports of the nominee listed above acknowledge their full endorsement of this nomination for a Staff Assembly Excellence in Leadership Award.

# Printed Name Signature

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