

**Staff Assembly Council Meeting Minutes**  
**June 10, 2021**

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**SA Representatives:**

Chair	Connie Cheng	Present
Vice Chair	Amanda Garcia-Hall	Present
Immediate Past Chair	Megan Enciso	Absent
Finance Chair	Jake Vo	Present
Finance Chair Elect	Vacant	N/A
Council Communications & SP Chair	Karissa Sorenson	Present
Council Communications & SP Chair Elect	Nancy Palmer	Present
CUCSA (2nd year)	Lou Gill	Present
CUCSA (1st year)	Jeremy Thacker	Present

**Standing Committee Representatives:**

Community Relations	Alice Han	Present
	Candice Dominguez	Present
Education and Enrichment	Cathy Yates	Absent
	Kamber Lamoureux	Present
Marketing	Sarah Prom	Present
Staff Appreciation	Joani Harrington	Present
Web Communication	Penny Lee	Absent
	Jackie Kuniyoshi	Present
Scholarship	Sandy Lee	Present
	Gretchen Verdugo	Absent

**Ex-Officio Representatives:**

Human Resources	Pamela James	Present
Medical Center	Kelly Shedd	Present
Wellness	Dyan Hall	Present

**Other Attendees:**

John Bodenschatz		Present
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**Statement of Subject: Call to Order**

- Meeting called to order by Connie Cheng at 12:03 p.m.

**Statement of Subject: Welcome & Introductions**

**Statement of Subject: Approval of Minutes**

- May 2021 minutes approved. Joani H. motioned to approve. Seconded by Amanda G.H. All in favor. None opposed.

**Statement of Subject: Chair**

- Connie C. reported that we will be getting a letter from the Chancellor's Office thanking you for your service to the Staff Assembly.
- The NEO new employee orientations have started and we need volunteers to sign up to cover our Staff Assembly booth. Please sign up here  
[https://docs.google.com/spreadsheets/d/1Egvsclcj5DCKR6lQ3JaNqMpY5i2Jp\\_1voShBY31Sx6o/e dit#gid=0](https://docs.google.com/spreadsheets/d/1Egvsclcj5DCKR6lQ3JaNqMpY5i2Jp_1voShBY31Sx6o/e dit#gid=0)

**Statement of Subject: Vice Chair**

- Amanda G.H. reported that John B. has been elected as the Vice Chair for 2021-2022. We have 2 nominations open for Web Communications and Council Communications and Special Programs Chair Elect.
- Our Excellence in Leadership committee has selected the recipients of the awards and nominees will be notified shortly.

**Statement of Subject: Immediate Past Chair**

- Megan E. was absent and had no updates.

**Statement of Subject: Finance**

- Jake V. has no updates.

**Statement of Subject: Staff Appreciation**

- Joani H. reported that there will be a big event welcoming us all back to campus on the Monday of Welcome Week. We plan on having the event start at the Bren Events Center then lead to the middle of campus.

**Statement of Subject: Community Relations**

- Alice H. reported that we hosted a How-To series on May 25, 2021 on how to draw stick figures. Our next event will be on June 30, 2021 on how to make decorations.

**Statement of Subject: Scholarships**

- Sandy reported that scholarships will be selected next Tuesday. There were 32 applicants.

**Statement of Subject: CUCSA**

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- Lou G. reported that elections were held at our last meeting and he chaired the Future of Work group. Kudos to Pamela and her team because the bulk of our recommendations are evidently visible to the plan that Pamela J. developed and made better than what we had presented. We are on a good track.
- Jeremy T. reported that we had a quarterly meeting last week and were joined by President Drake. We thanked President Drake for our 3% increase in pay. Our work groups have nearly finished our work for the year. Jeremy T. is on the Compensation and Advocacy work group which advocates for staff on the UC wide level. We found that consistency and pervasiveness are key in getting our message across. We learned that the Chancellor's get together and discuss topics of importance.

**Statement of Subject: Education & Enrichment**

- Kamber L. reported that we are working with Schools First FCU event on identifying identity and financial theft on July 29, 2021. We are planning an event on July 13, 2021 with a professor from the School of Law who performs Japanese Tea Ceremonies which is a form of meditation.

**Statement of Subject: Council Communication & Special Programs**

- Karissa S. reported that our last Lunch with Leadership event on May 25, 2021 with Bruce Morgan was a success with 16 attendees. Please review our year in review report created by Nancy P. at <https://spark.adobe.com/page/ZhREk7PEsLJbB/>

**Statement of Subject: Marketing**

- Sarah P. has no updates.

**Statement of Subject: Special Committee on Campus Culture**

- Connie C. reported that we have our 3rd event on Conversations for Change with Aryeh Shell coming up.

**Statement of Subject: Web Communications**

- Jackie K. reported that she is looking for a new co-chair. It would be great if they were familiar with WordPress to continue the website redesign.

**Statement of Subject: Human Resources, Employee Engagement and Wellness**

- Pamela J. reported that HR is waiting on UCOP regarding the vaccine policy. California is exiting the blueprint mapping as of June 15th and it's pretty much back to normal. As an employer we have to follow CalOSHA standards which will be in sync with the California department of public health. Ideally we would like to not require masks if you're vaccinated and having unvaccinated people continue with symptom checks. Directionally, a booster will be required next year that will have to be tracked. Visitors protocol is also not finalized.
- In the Future of Work, we did Change Management workshops to realize how dramatic of a transition this is. You should have met with your managers regarding transition and hybrid workforce. Nothing is set in stone and we will be adjusting accordingly.
- Dyan H. reported about the future of work going forward with an engagement survey on August 9, 2021. We are going to have improved customized reporting with this data acknowledging the current state.

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- We are creating a web page that will house videos with UCI experts to handle back to work anxiety as well as other resources to help transition back. We work with Bright Horizons who extended their reservation system to 90 days for our employees which can be used for virtual tutoring as well. We added an ongoing discount for child care. We have one discount with Doggie daycare center in Orange County providing employees a safety net.
- We certified our first group of Mental Health instructors and the goal is to have them train smaller groups within their departments.
- As your leaders are coming back we have the COVID vaccine toolkit and slides on coping with change on the Be Kind Be well toolkit as well.
- Kelly S. reported that she is a master trainer if anyone is looking to be a lifestyle coach. If there are any questions for Health Sciences or the Med Center please direct them to me.

Meeting adjourned at 12:57 p.m.

**Next meeting is Thursday, July 8, 2021 via Zoom**