

Staff Assembly Council Meeting Minutes
January 12, 2023

SA Representatives:

Chair	John Bodenschatz	Present
Vice Chair	Lou Gill	Present
Immediate Past Chair	Amanda Garcia-Hall	Present
Finance Chair	Emily Jen	Present
Finance Chair-Elect	Ephie Bakou	Present
Council Communications & SP Chair	Amanda Walsh	Present
Council Communications & SP Chair-Elect	Clare Cheng	Present
CUCSA Delegate (2nd year)	Jeremy Thacker	Present
CUCSA Delegate (1st year)	Kaeleigh Hayakawa	Present

Standing Committee Representatives:

Community Relations	Candice Dominguez	Absent
Education & Enrichment	Kamber Lamoureux	Absent
	Karissa Sorenson	Present
Marketing Communications	Vacant	Absent
Scholarship	Sandy Lee	Present
	Patricia Anderson	Absent
Staff Appreciation	Joani Harrington	Present
Web Communications	Dianne Kwok	Present

Ex-Officio Representatives:

Human Resources	Pamela James	Present
Medical Center	Kelly Shedd	Absent
Engagement & Wellness	Dyan Hall	Absent

Other Attendees:

Gretchen Verdugo		Present
------------------	--	---------

Staff Assembly Council Meeting Minutes
January 12, 2023

Statement of Subject: Call to Order

- Meeting called to order by John B. at 12:02 p.m.

Statement of Subject: Welcome & Introductions

- John B. welcomed everyone.

Statement of Subject: Approval of Minutes

- Approvals of November and December minutes will be deferred to the next meeting.

Statement of Subject: Chair, Vice Chair, Immediate Past Chair Updates

- John B. shared Chair's updates:
 - CUCSA will be presenting to the Regent about staff retention, focusing in requesting 7.1% increase to reflect the current inflation rate, and a \$2,000 one-time stipend to every employee earning \$65,000 or less. CUCSA leadership is also working on to have consistent salary increase for staff.
 - John B. and Lou G. will meet to discuss what the student support looks like, and look into the internship programs that we can get for administrative support.
 - John B. and Joani H. have been asking to meet with the HR leadership to discuss the picnic budget for next year. SA is trying to get more staff support for long term, i.e., having a part time employee from HR working on the picnic. In addition, some SA council members or leadership on other UC campuses receive some forms of compensation. These may not be the time to make the specific requests, but these are something we have been considering.
 - John B. will be working with some SA members on finalizing the announcement for the Staff Housing Assistance Program. The announcement will go out next week.
- Lou G. shared Vice Chair's updates:
 - Lou G. invited everyone who has ideas about SA meeting guest speaker to send him the names.
 - Lou G. shared that newspaper subscriptions can be done through UCI library for fee, including New York Times, Wall Street Journal and OC Register, etc. <https://guides.lib.uci.edu/news>
 - Lou G. had everyone shared their new year resolution and bonus question: what is the new year resolution that you made knowing you are going to break it?

Statement of Subject: Discussion – UCI NetID's

- Group UCInetID's have been set up and Emily J. shared that she has issues receiving UCInetID emails. John B. and Dianne K. both shared that you can add the alternate email to your Outlook or use Outlook.com to log in.
- Sandy L. shared that you should use Outlook as your primary email account, Gmail is automatically created when you log in with your UCInetID.

Statement of Subject: Finance

Staff Assembly Council Meeting Minutes
January 12, 2023

- Emily J. shared that Sandy L. sent out the new year scholarship announcement and Finance should be receiving the scholarship reimbursement requests after the awardees completed their courses.

Statement of Subject: Staff Appreciation

- Joani H. updated:
 - We still have few tickets for some free shows available on the website. And we are also working on discount game tickets for the summer months.
 - SA received 12 photos submitted for the Festively Fun Fotos event. Joani H. mentioned that we could do more advertising next year to get more responses.
 - Winners of the raffle have been notified and they should be getting their gift cards soon.
 - Joani H. mentioned that she has started working on the SA Pancake Breakfast during spring break and SA Picnic in summer.

Statement of Subject: Community Relations

- Candice D. not in attendance.

Statement of Subject: Scholarships

- Sandy L. updated that there are some delays on the scholarship notifications/acceptances due to the holiday break and some logistic issues.
- The year-end fundraising event did not happen last year but the giving day is coming up. The date of giving day has not been confirmed yet. Sandy L. mentioned that when the scholarship recipients for the next cycle are confirmed, they can send out the notification email with information to encourage people to continue supporting through UCI ZotFunder.
- Sandy L. mentioned that she is looking forward to talking to the potential co-chair.

Statement of Subject: CUCSA

- Jeremy T. shared:
 - Regents Meeting is coming up on January 17-19, 2023. He encourages everyone to attend as live video streaming is available during the open session meetings. <https://regents.universityofcalifornia.edu/meetings/agendas/jan2023.html>
 - UC Town Hall with President Michael Drake on February 24, 2023 from 11am – 12:30pm. <https://ucnet.universityofcalifornia.edu/news/2022/12/save-the-date-for-a-uc-town-hall-with-president-drake.html>
 - Annual CUCSA Awards to recognize outstanding staff and leaders across the UC system for their contributions. The nomination is going to due on February 20, 2023. Award categories include, Kevin McCauley Memorial Outstanding Staff Award, Outstanding Senior Leadership Award, Outstanding CUCSA Alumni Award, Outstanding Board Member Award.
- Kaeleigh H. shared that CUCSA staff wellness and experience group is asking people across

Staff Assembly Council Meeting Minutes
January 12, 2023

the system to fill out an online survey, UC Staff Testimonials of Overwork and Burnout.
<https://docs.google.com/forms/d/e/1FAIpQLSeSZljASjVS8wVHO3eMHtTGcyY1DYrQp4wxTB1b7WbUckKJew/viewform>

Statement of Subject: Education and Enrichment

- Karissa S. updated that **there will be one more** group visit to the UCI Langson IMCA in February.

Statement of Subject: Council Communication & Special Programs

- Clare C. shared that the next Lunch with Leadership event featuring the Engineering Dean Egerstedt will take place on January 19, 2023 at ISEB 6610. There are about 20 participants signed up for the event already.
- Amanda W. and Clare C. will share more updates on the following Lunch with Leadership events in our next SA meeting.

Statement of Subject: Marketing and Web Communications

- Dianne K. mentioned that she will send out a reminder next week for everyone to submit their Zotmail newsletter request.

Statement of Subject: Human Resources, Employee Engagement & Wellness

- Pamela J. shared updates about Work Reimagined
 - HR reports to the Chancellor's Cabinet every other month on how Work Reimagined is going.
 - All schools/units have defined their vision/approach to Work Reimagined.
 - 21% full offsite, 6% 1 day onsite, 9% 2 days onsite, 23% 3 days onsite, 6% 4 days onsite, and 36% fully onsite. (COHS and Social Ecology information not included)
 - Out of state staff headcount: guidelines in Work Reimagined – no more out of state non-exempt employees will be hired. Undergraduate admissions application readers and medical center scheduling assistants are the mainly out of state employees.
 - Workshops for leaders: there are about 300 leaders have been trained. 5 workshops remaining: 01/13/23, 01/26/23, 02/03/23, 02/16/23, and 03/03/23, full day training from 9am – 4pm with one hour break for lunch
 - Training toolkits for staff will be available by the end of winter quarter.
- Pamela J. mentioned the upcoming HR projects:
 - Talent acquisition assessment: focus group in February
 - Reimagine ACHIEVE: focus group in March
 - Perception surveys underway
 - Internal transfer and onboarding feedback
- Pamela J. shared engagement and wellness updates:
 - Bright Horizons Program is exploring options for program past current contract end, 10/31/23

Staff Assembly Council Meeting Minutes
January 12, 2023

- Mental Health First Aid: we have additional 14 instructors certified in December 2022. 9 certified courses and 3 overview sessions will be offered in UCLC.
- Life Resources Program: new name and website for EAP, Zotmail and home mailer will be sent out when the program goes live in this winter → liveresources.uci.edu
- Fit Squad Fitness: fess waived for winter.
- UCI SSIHI wellbeing initiative ended.
- Diabetes Prevention Program information session on 02/06/23 and cohort starts on 02/13/23.

Meeting adjourned at 1:16 p.m.

Next meeting is February 9 at 12:00pm., meeting via Zoom