

Staff Assembly Council Meeting Minutes
February 9, 2023

SA Representatives:

Chair	John Bodenschatz	Present
Vice Chair	Lou Gill	Present
Immediate Past Chair	Amanda Garcia-Hall	Present
Finance Chair	Emily Jen	Present
Finance Chair-Elect	Ephie Bakou	Present
Council Communications & SP Chair	Amanda Walsh	Present
Council Communications & SP Chair-Elect	Clare Cheng	Absent
CUCSA Delegate (2nd year)	Jeremy Thacker	Absent
CUCSA Delegate (1st year)	Kaeleigh Hayakawa	Absent

Standing Committee Representatives:

Community Relations	Candice Dominguez	Absent
Education & Enrichment	Kamber Lamoureux	Absent
	Karissa Sorenson	Present
Marketing Communications	Vacant	Absent
Scholarship	Sandy Lee	Present
	Patricia Anderson	Absent
Staff Appreciation	Joani Harrington	Present
Web Communications	Dianne Kwok	Present

Ex-Officio Representatives:

Human Resources	Pamela James	Present
Medical Center	Kelly Shedd	Present
Engagement & Wellness	Dyan Hall	Present

Other Attendees:

Sherry Main		Present
Alberto Sandoval		Present
Richard Demerjian		Present

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Statement of Subject: Call to Order

- Meeting called to order by John B. at 12:01 p.m.

Statement of Subject: Welcome & Introductions

- John B. welcomed everyone and yielded to guest speakers, Vice Chancellor of Strategic Communications & Public Affairs Sherry Main, Senior Director of Community & Government Relations Alberto Sandoval, and Assistant Vice Chancellor of Capital Planning Richard Demerjian, to discuss the topic of North Irvine Staff Housing (NISH).

Statement of Subject: Speaker

- Sherry M. introduced the project; NISH is an area in North Irvine near the Great Park. It is land owned by UC A&R.
- Alberto S. discussed the plans Strat Comm has with the neighbors/community near the project and that more will be announced soon – with a call to action to Staff Assembly for support.
- Richard D. went into the specifics of the project, although, until approved by the UC Regents, nothing is concrete.
- After the presentation, it was opened to questions for attendees.

Statement of Subject: Approval of Minutes

- November Minutes: Motion by Jeremy Thacker / Second by Amanda H
- December Minutes: Motion by Dianne K. / Second by Amanda H.
- January Minutes: Motion by Amanda H. / Second by Sandy L.

Statement of Subject: Chair, Vice Chair, Immediate Past Chair Updates

- John B:
 - Discussed recruitment for the diversity, equity and inclusion role and how staff assembly was left off the recruitment process. He also reminded the group that campus accreditation visits will be coming up and an email will be distributed soon.
 - He encouraged the committee that when called on, to ensure our voices are heard as it relates to NISH and the important project
- Lou G:
 - Lou G. led the group in a discussion centered around the engagement question - “What is something you collect.”
 - He delivered some excellence in leadership awards to those that received them.
 - He also reported that he is giving a pitch to leadership development programs and noted that he had to leave meeting early.
- Amanda Garcia-Hall
 - No updates.

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Statement of Subject: Finance

- No updates..

Statement of Subject: Staff Appreciation

- Joani H.:
 - Reported that she has access to free tickets for Claire Trevor school of the arts.
 - An announcements for discounted sports tickets and discounted tickets for Cirque De Sole will be soon.

Statement of Subject: Community Relations

- Candice D. not in attendance.
- John B.:
 - Reported that he is hoping to have this role filled in by the next meeting.

Statement of Subject: CUCSA

- Jeremy T.:
 - March will be the next CUCSA meeting – will have more to report after that.
 - Their main push right now is getting nominees for CUCSA awards
 - Email has gone out for nominations <https://forms.gle/V9uK3YYKREfx1a6R7> - 4 categories.

Statement of Subject: Education and Enrichment

- Karissa S.:
 - No updates.

Statement of Subject: Scholarships

- Sandy L.:
 - No updates; is looking for a co-chair.

Statement of Subject: Human Resources, Employee Engagement & Wellness

- Dylan H.:
 - On Saturday, February 11 to 17 is the heartfelt thanks campaign, a peer-to-peer appreciation campaign, staff give recognition to other staff; this is a part of the bright people brilliant solutions campaign. Email will be coming soon.
 - Employee Appreciation Day email also coming soon; March 3, target leaders to give thanks to their staff (employee appreciation from the top down) – tool kit will be provided.
 - In person staff service awards!! June 21 back at the Bren – will acknowledge everyone in 2021, 2022 and 2023.

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- Excellence in Leadership – was just in October – do we want to leave it in October? Or do we want to bring it back to an in-person event in June?
- Putting together some emails together for the employee assistance program – zot mail communication announcement as well as campaigns – hopefully released in March; working to finalize ‘Life Resources Program.’
- Bright Horizon’s program has changed – as of last Friday, virtual tutoring is no longer an option under the backup care use – this was put into place when school was not taking place due to covid – this service is no longer available.
- Pamela J.:
 - Reported that they are working on a project to reimagine Achieve. There will be an invitation to participate in a focus group coming soon.
- Kelly S.:
 - Gave the group an engagement and wellness update presentation.

Statement of Subject: Web Communications

- Dianne K.:
 - No report.

Statement of Subject: Council Communication & Special Programs

- Amanda W.:
 - Reported that her and Clare C. are working on a few events and have started outreach to leadership in Law, Education, and Arts.

Meeting adjourned at 1:47 p.m.

Next meeting is March 9th at 12:00pm., meeting via Zoom