

Staff Assembly Council Meeting Minutes
March 9, 2023

SA Representatives:

Chair	John Bodenschatz	Absent
Vice Chair	Lou Gill	Present
Immediate Past Chair	Amanda Garcia-Hall	Present
Finance Chair	Emily Jen	Present
Finance Chair-Elect	Ephie Bakou	Present
Council Communications & SP Chair	Amanda Walsh	Present
Council Communications & SP Chair-Elect	Clare Cheng	Present
CUCSA Delegate (2nd year)	Jeremy Thacker	Absent
CUCSA Delegate (1st year)	Kaeleigh Hayakawa	Absent

Standing Committee Representatives:

Community Relations	Candice Dominguez	Absent
Education & Enrichment	Kamber Lamoureux	Absent
	Karissa Sorenson	Present
	Qilin He	Present
Marketing Communications	Jarrold Ventura	Present
Scholarship	Sandy Lee	Present
	Patricia Anderson	Absent
Staff Appreciation	Joani Harrington	Present
Web Communications	Dianne Kwok	Present

Ex-Officio Representatives:

Human Resources	Pamela James	Present
Medical Center	Kelly Shedd	Present
Engagement & Wellness	Dyan Hall	Present

Other Attendees:

Emma Wojtusik	Present
Ronnetta Johnson	Present

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Statement of Subject: Welcome & Introductions

- Lou G. welcomed everyone and introduced the guest speakers, Ronnetta and Emma, from [Waymakers OC](#), which was founded by a UCI professor Arnold Binder, a few of his students and Costa Mesa Police Department captain in 1972.

Statement of Subject: Speakers

- Ronnetta Johnson, CEO of Waymakers and Emma Wojtusik, development coordinator introduced themselves.
- Waymakers is celebrating its 50th anniversary as an entity this year. Their mission is to build safer communities through interventions that can lead people to happier and healthier lives. They provide help in 5 areas, sheltering children (from 11 to 25 years old), supporting victims, counseling families, resolving conflicts and educating communities.
- Ronnetta gave a brief overview of the different factors that Waymakers have. They serve all of Orange County and primarily serve low income, but also serve anyone through their various programs.
- Waymakers provide individuals with volunteering opportunities → <https://waymakersoc.org/volunteer>
- Sandy L. mentioned that Mirage School of Business has two summer programs that are free for underserved communities and first gens. It would be a great partnership where UCI and Waymakers can collaborate together.
- Lou G. mentioned that SA will get in touch with Emma. Everyone is also welcome to volunteer on your own.

Statement of Subject: Call to Order

- Meeting called to order by Lou G. at 12:22 p.m.
- Lou G. introduced the new co-chair of Education and Enrichment, Qilin He.

Statement of Subject: Approval of Minutes

- February Minutes: Motion by Joani H. / Second by Sandy L.

Statement of Subject: Chair, Vice Chair, Immediate Past Chair Updates

- Lou G:
 - John B. and Jeremy T. are working on the staff housing assistance program and they are to create some wording emphasizing the program is for immediate housing needs. <https://www.hr.uci.edu/partnership/staff-housing-assistance/>
 - Aldridge Park renovations are on indefinite hold, which means we could have the possibility of moving the picnic back to Aldridge Park for the summer. Joani H. mentioned that she is exploring all of those options with the student event services and will share updates when they are available.
 - Enforcement of mandatory training programs - There is going to be more enforcement in terms of completing the required trainings on UCLC for all UCI

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employees. Pamela J. mentioned that employees can contact EEC if trainings are completed but not updated and recorded. EEC will route it immediately to the UCLC team to update information.

Statement of Subject: Finance

- No updates.

Statement of Subject: Staff Appreciation

- Joani H.:
 - Staff appreciation breakfast will take place on Tuesday, March 28 from 6 – 9am at the Anteatory.

Statement of Subject: Community Relations

- Candice D. not in attendance.

Statement of Subject: Education and Enrichment

- Karissa S.:
 - We are still looking for another co-chair candidate.
 - Sound bath meditation event is coming up on Tuesday, March 21, from 4:15- 5pm at Social & Behavioral Sciences Gateway building.

Statement of Subject: Scholarships

- Sandy L.:
 - The next scholarship cycle will be March 15 to April 15 for reimbursements or activities between July 1, 2023 to June 30, 2024. \$500 each scholarship and 20 scholarships will be awarded.
 - The next Giving Day is coming up on April 18.

Statement of Subject: Marketing Communications & Web Communications

- Dianne K. walked though with Jarrod V. the processes of Zotmail, Instagramm, newsletter and other stuff. No other updates.

Statement of Subject: Council Communication & Special Programs

- Clare C.:
 - Clare C. and Amanda W. are working on a few events and have started outreach to leadership in Law, Education, Humanities and Arts.

Statement of Subject: Human Resources, Employee Engagement & Wellness

- Pamela J.:

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- Over 500 supervisors and leaders attended the Work Reimagined training workshops. There will be resources and training tool kits available for staff this March.
- Shared the data of out-of-state workers. Percentage of staff working out of state remains steady.
- Reported that Work Reimagined has had a positive impact on staff sentiment and turnover since its launch 6 months ago.
 - Work-life flexibility, retirement benefits and job stability are the top 3 reasons given why employees stay at UCI.
 - Offering work flexibility was a major reason why new employees decided to join UCI.
 - Newly hired and existing remote workers are more satisfied with their work experience than hybrid and onsite workers.
 - Monthly turnover has dropped compared to this time last year.
- Dyan H.:
 - In-person staff service awards event on Jun 21, 2023 at Bren Event Center. This year's event will recognize staff who earned a milestone in 2020, 2021, 2022 and 2023.
 - Engagement & Wellness would love to have Staff Assembly host the one-year reception for staff who have reached a one year milestone to come and watch the staff service awards.
 - Staff Engagement Survey will be launching from August 14 through September 9.
 - Want to make sure that staff assembly is integrated into all of those appreciation and engagement opportunities for both campus and medical center.
 - Excellence in Leadership Awards will coincide with the ARIISE Awards in October this year during the staff appreciation week.
 - We are in the final stage of the mailer for the new Life Resources Program (LRP) which is the new name for the EAP program.
 - Shared the new website design for Employee Engagement & Wellness which will be launched soon in a few weeks.
- Kelly S.:
 - Gave the group an engagement and wellness update presentation including fidelity, lactation registration system, Chat with Chad program, etc.
 - Hospital Week is coming up in May.
 - Lactation rooms will be available on each floor at the new North Campus hospital buildings.

Meeting adjourned at 1:47 p.m.

Next meeting is April 13 at 12:00pm., meeting via Zoom