

Staff Assembly Council Meeting Minutes
February 8, 2024

SA Representatives:

Chair	Lou Gill	Present
Vice Chair	Steph Muller	Present
Immediate Past Chair	John Bodenschatz	Present
Finance Chair	Ephie Bakou	Present
Finance Chair-Elect	Mayu McKenzie	Present
Council Communications & SP Chair	Clare Cheng	Present
Council Communications & SP Chair-Elect	Nancy Arroyo	Present
CUCSA Delegate (2nd year)	Kaeleigh Hayakawa	Present
CUCSA Delegate (1st year)	Amy Fujitani	Present

Standing Committee Representatives:

Community Relations	TBD	
Education & Enrichment	Talor Enos	Absent
	Qilin He	Absent
Marketing Communications	Jessica Banfield	Present
Scholarship	Sarah Yoo	Present
	Gretchen Verdugo	Absent
Fundraising	Sandy Lee	Present
Staff Appreciation	Joani Harrington	Present
Web Communications	Dianne Kwok	Present

Ex-Officio Representatives:

Human Resources	Pamela James	Present
Medical Center	Kelly Shedd	Absent
Engagement & Wellness	Dyan Hall	Absent

Other Attendees:

Judi Franz
Jen Bowser
Dennis McIver

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Statement of Subject: Call to Order

- Meeting called to order by Lou Gill at 12:01 pm.

Statement of Subject: Approval of Minutes

- Steph Muller made a motion to approve the minutes. KaeleighHayakawa second.

Statement of Subject: From the Chair, Vice Chair and Immediate Past Chair

- **Community Relations Chair:** We still need to fill this position. Please get the word out.
- **Staff Assembly Zoom backgrounds (thanks Jessica):** Jessica created 13 beautiful backgrounds with the Staff Assembly logo. Please be sure to use them for virtual meetings to help promote Staff Assembly.
- **Meeting with the Chancellor:** Lou and Steph will be meeting with Chancellor Howard Gillman on February 20, 2024. It will be their second meeting.
- **Meeting with CEO of UCI Health:** Lou and Steph will be meeting with Chad T. Lefteris to discuss collaborations between Staff Assembly and UCI Health.
- **Welcome to our Speakers**
 - Jen Bowser the current CUCSA Chair Elect and Dennis McIver the CUCSA Past Chair gave a presentation with John Bodenschatz. They discussed the Council of UC Staff Assemblies (CUCSA) mission, past accomplishments, workgroups, and awards. CUCSA will be celebrating 50 years in 2024!
 - Judi Franz, a board member of the UCI Retiree Association, proposed establishing an Outstanding Staff Retiree Award to be part of the Excellence in Leadership awards sponsored by Staff Assembly. The UCI Retiree Association has made generous contributions to Staff Assembly scholarships and they hope to continue building future collaborations.

Statement of Subject: Finance - Ephie Bakou

- No updates.

Statement of Subject: Staff Appreciation - Joani Harrington

- The 2024 Staff Appreciation Breakfast is penciled in for March 28, 2024 at the Anteater.
- Initial discussions are taking place for organizing the 2024 Staff Appreciation Picnic.
- A limited number of Angels baseball tickets are available for UCI/UCIMC/UCI Health staff to purchase online.

Statement of Subject: Community Relations

- No updates.

Statement of Subject: Scholarships - Sarah Yoo.

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- No updates.

Statement of Subject: CUCSA - Kaeleigh Hayakawa

- The CUCSA winter quarter meeting is taking place at UC San Diego from February 28-March 1, 2024.
- The UCI Staff Perception survey was announced in the February newsletter. Responses are due Friday, March 15, 2024.

Statement of Subject: Education and Enrichment

- No updates

Statement of Subject: Council Communication & Special Programs - Nancy and Clare

- Hosting a lunch with leadership next week on Wednesday, February 14, 2024 from 12:00 pm - 1:00 pm at Brandywine. The event features Mary Lou D. Ortiz, Chief Financial Officer and Vice Chancellor, Finance and Administration. The event reached capacity within a few days.

Statement of Subject: Marketing - Jessica Banfield

- Submissions for the March newsletter are due Monday, February 26, 2024. The newsletter will go out the following Monday on March 4, 2024.

Statement of Subject: Web Communications - Dianne Kwok

- No updates.

Statement of Subject: Fundraising

- Giving Day is Tuesday, April 16, 2024.

Statement of Subject: Human Resources, Employee Engagement & Wellness

Pamela

- HR is hard at work with the recent acquisition of four Southern California hospitals from Tenet Healthcare in addition to internal growth at UCI.
- The Heartfelt Thanks campaign will begin on Monday, February 12, 2024. It's an opportunity to show appreciation for our colleagues.

Meeting adjourned at 1:25 pm

Next meeting is on March 7, 2024, at 12:00 pm at DEC and via Zoom.